Chief Albert Luthuli Municipality

The transparent, innovative, and developmental municipality that improves the quality of life of its people

HEAD OFFICE

28 Kerk Street Carolina 1185

P.O Box 24, Carolina, 1185 Telephone +27 (0)17 843 4000

E-mail mm@albertluthuli.gov.za Website www.albertluthuli.gov.za



OFFICES ALSO AT

Emanzana +27 (0)17 001 1530 Elukwatini +27 (0)17 001 1540 Empuluzi +27 (0)17 001 1560 Ekulindeni +27 (0)17 001 1521

Call Centre +27 (0)17 004 0210 Toll-Free 080 001 4890

OFFICE OF THE MUNICIPAL MANAGER

Chief Albert Luthuli Municipality hereby invites applications from suitably qualified persons for the following position: -

EXTERNAL ADVERTS

DEPARTMENT: VARIOUS DEPARTMENT INTERNS X 50

FIXED INTERNSHIP CONTRACT FOR A PERIOD OF TWELVE (12) MONTHS. STIPEND: R3 700.00 per month (No benefits or allowances will be payable)

| Discipline | Department | Minimum Requirements |
|--|---|--|
| Human Resources | 4 x Corporate Services/Head Office | Bachelor's Degree or Diploma/National Diploma in Human Resources |
| Administration | 4 x corporate services 1x Emanzana Unit Office 1 x Elukwatini Unit Office 1 x Empuluzi Unit Office 1 x Ekulindeni Unit Office | Bachelor's Degree or Diploma/National Diploma in Administration |
| ICT | 2 x Corporate Services/Head Office | Bachelor's Degree or Diploma/National Diploma in ICT (bachelor's degree will be an added advantage) |
| Environmental Health | 2 x Community and Safety Services | Bachelor's Degree or Diploma/National Diploma in Environmental Health |
| Town Planning | 5x Planning and Economic Development 1x Emanzana Unit Office 1 x Elukwatini Unit Office 1 x Empuluzi Unit Office 1 x Ekulindeni Unit Office 1 x Head Office | Bachelor's Degree or Diploma/National Diploma in Town Planning |
| Social Workers | 1 x Corporate Services/Head Office 1 x Community and Safety Services | Bachelor's Degree or Diploma/National Diploma in Social Development |
| Electricians | 5 x Technical Services | Bachelor's Degree or Diploma/National Diploma in Electrical Engineering or, N - Courses and trade test |
| Legal Clerk | 1 x Corporate Services/Head Office | Bachelor's degree in legal Field or Diploma in paralegal studies |
| Data Capturer | 1 x Traffic Section | Bachelor's Degree or Diploma/National Diploma in finance |
| Water Quality Technician | 10 x Technical Services | Bachelor's Degree or Diploma/National Diploma in Water Care |
| Any discipline in line with basic services that are provided by the Municipality | 6x Any Department | An academic record certified by the institution of higher learning that the applicant has completed the theory of studies and requires in-service training to qualify for the graduation |
| Fire Fighters | 8 x Community and Safety Services | Grade 12 Firefighter I and Firefighter II course Hazmat awareness and operations First Aid Level 3; |

E-MAILED APPLICATIONS WILL NOT BE CONSIDERED.

Applications must be submitted on the Chief Albert Luthuli Municipality's application form, which is obtainable in all the Chief Albert Luthuli's municipal offices or Chief Albert Luthuli's website which is www.albertluthuli.gov.za. The application forms should be accompanied by updated and comprehensive CVs as well as recently (not older than 6 months) certified copies of all qualifications and Identity documents. Incomplete applications or those received after the closing date will not be considered. Due to the large number of applications anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has been unsuccessful.

We thank you for the interest shown in our municipality.

NB! ALL SHORTLISTED CANDIDATES WILL BE SUBJECTED TO VETTING, SCREENING, AND REFERENCE CHECKS BY ACCREDITED SERVICE PROVIDERS AND HR PERSONNEL. CHIEF ALBERT LUTHULI MUNICIPALITY SUBSCRIBES TO THE PRINCIPLES OF EQUAL EMPLOYMENT OPPORTUNITIES, AFFIRMATIVE ACTION, AND EMPLOYMENT EQUITY ACT AND IN THIS VEIN, APPROPRIATE QUALIFYING WOMEN, PEOPLE WITH DISABILITIES AND PEOPLE OF COLOUR ARE PARTICULARLY ENCOURAGED TO APPLY.

NB! THE MUNICIPAL COUNCIL RESERVES THE RIGHT TO APPOINT OR NOT TO APPOINT IN ANY ADVERTISED POSITION.

ENQUIERIES: MANAGER HUMAN RESOURCES

: MR ED NKOSI

TEL : 017 843 4000/4057

CLOSING DATE: 09 SEPTEMBER 2025

MR ME THABETHE (Pr. Tech. Eng) MUNICIPAL MANAGER

Page 2 of 2

25/08/2025